

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2005-2009



LIQUEFIED PETROLEUM GAS BOARD

FUNCTIONAL AREA: NATURAL & CULTURAL RESOURCES

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2005-2009

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TABLE OF CONTENTS

AGENCY: LIQUEFIED PETROLEUM GAS BOARD

MISSION.....	Page 1
GOALS	Page 1

PROGRAM: LP GAS BOARD OPERATIONS

DEFINITION.....	Page 2
GOALS, OBJECTIVES, STRATEGIES.....	Page 2
PERFORMANCE MEASURES	Page 3

STRATEGIC PLAN

Agency Name	Liquefied Petroleum Gas Board
Agency Mission Statement: To protect the public safety by enforcing laws, codes, and requirements that regulate the manufacture, sale, installation, and use of containers and equipment in the handling of LP gases.	

AGENCY GOAL 1:

To qualify, license, and certify all individuals engaged in the L P gas industry in the State of Arkansas, maintain a schedule and conduct annual inspections of L P gas equipment and facilities, continue and upgrade educational requirements, including the provision of basic training and retraining as industry standards change.

STRATEGIC PLAN

Agency Name		Liquefied Petroleum Gas Board
Program		L P Gas Board Operations
Program Authorization		ACA 15-75-101 et seq.
Program Definition: Program Funds-Center Code: <u>0430P01</u>		L P Gas Board Operations provides staff and resources to carry out the duties of the Board in the application of laws and regulations governing the safe handling of L P gases. These duties include: 1) Review and approve applications for permits/licenses; 2) Conduct qualifying examinations; 3) Issue and renew permits/licenses/certifications; 4) Inspect L P gas equipment and facilities annually; 5) Monitor mandatory education requirements and provide basic initial training for Class 1 permit holders; and, 6) Investigate complaints/accidents and hold disciplinary hearings.
AGENCY GOAL	1	
Anticipated Funding Sources for the Program:		Special Revenue

GOAL 1:

To assure the safe handling of L P gases, and accomplish annual inspections of equipment and facilities and investigations, with disciplinary proceedings as warranted.

OBJECTIVE 1: (Sub-Funds Center Codes to be assigned by DFA – Accounting)

To ensure that all L P gas permit holders are qualified and permits are current, through licensing, certifying, and education of handlers and all complaints of illegal or inappropriate actions are investigated in a timely manner.

STRATEGY 1:

Application of resources in a manner that most efficiently attains the agency's objective and goal by qualifying L P gas permit holders through licensing, training, education and by responding to investigations and complaints in a timely fashion, as well as conducting appropriate disciplinary hearings, as required.

STRATEGIC PLAN

Agency Name	Liquefied Petroleum Gas Board
Program	L P Gas Board Operations

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Conduct Board meetings to discuss possible law changes and permit applications (# meetings) <i>Goal 1, Objective 1</i>	Maintain log of meetings noting date, time, members attending and topics discussed.	4	4	4	4	4